



Notice of Plaistow & Ifold's Full Parish Council Meeting

Members of the Council are summoned to attend the Full Council Meeting of Plaistow and Ifold Parish Council which will be held on **9th September 2026** at **19:30** at **Winterton Hall, Plaistow**. Members of the Press and Public are welcome to attend in person and to join remotely please contact the Clerk ahead of the meeting.

Dated: 4th September 2026

Yours faithfully

J Bromley

Jane Bromley

Clerk & RFO to the Council

- | Number | Item |
|---------------|---|
| 1. | Attendance and Apologies for absence & housekeeping
Recommendation: - To receive and accept apologies for absence. |
| 2. | Disclosure of Interests in relation to matters on the agenda.
Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - To approve the Minutes of the full Parish Council meeting held on 14th July 2026 and Resolve to sign via Secured Signing in accordance with Standing Order 12(g). |
| 4. | Public Forum
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm 9th September 2026</u> . In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5. | To receive reports from County and District Councillors
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area. |

6. Financial Matters

- a) Financial Reports for 18th July 2026 to 17th September 2026 (Payments and Receipts Analysis)

Includes income and payments between 18th July 2026 and 17th September 2026 (to be circulated separately) and [bank reconciliation to 31st July](#) and [to 31st August 2026](#).

Recommendation: - To receive and review the bank reconciliations and to review, note and Resolve to approve the payments, which includes: payments made via Direct Debit; payments made by Debit Card under the [Scheme of Delegation para 1.5](#); and forthcoming BACS payments dated 14th September 2026 and appoint signatories to approve the schedule and to authorise the BACS payments.

- b) Internal Auditor- Terms of Engagement (Circulated separately)

Recommendation: - Following the approval of Mike Platter of April Skies for the 2026-2027 Internal audit to review and approve if appropriate the Terms of engagement for the Interim and Final Internal Audits for the current year.

- c) External Audit and Conclusion of Audit Publication 2025-2026

Recommendation: - To note the External Auditor (Moore) had no comments or recommendations in relation to the audit year 2025-2026.

Recommendation: - To RESOLVE to approve the Conclusion of Audit Notification for 2025-2026 to be published on the website.

- d) Finance Committee Meeting 20th July 2026

Recommendation: To note the readjustments to the [budget allocation for 2026-2027](#) as approved by the Finance Committee at their meeting in July.

- e) Winterton Hall Grant Application

[See Clerk Report](#)

Recommendation: To consider the grant application submitted by Winterton Hall CIO and a request for a meeting to discuss future capital projects.

- f) Clerk's Delegated Decisions -[Scheme of Delegation](#):

Recommendation: To note the delegated decisions for the month.

- The Clerk to require of residents a £5 nominal payment to secure a place on the Bat Talk and Walk evening (for the reason that places for the event were restricted).
- To purchase via Debit Card Ink Cartridges at a cost of £88.77 net (Stationery and Printing Budget £287 already used £50)

7. Planning:

[See Clerks Report](#)

- a) Neighbourhood Plan (NP):

Recommendation: To note the update regarding the HRA Matrix and Appropriate Assessment in the Clerks report.

Recommendation: - To Resolve whether to continue with the process towards a "Made" NP with the NP as drafted under the NPPF 2024 or else amend the NP and supporting documents for the NPPF 26 and returning to Regulation 14 after updating for NPPF 2026.

- b) [Chichester Local Plan 2045 Scoping Consultation and draft Engagement Strategy - 7 August \(12.00\) - 25 September 2026 \(17.00\).](#)

Recommendation: - The Parish Council to consider commenting on the consultation and whether to set up a working Group for this purpose. Introduction by CDC in a Zoom event on 14th Sept 5.30pm (link to be circulated shortly).

- c) [WSCC Countywide climate change consultation.](#) 5 August to 27 September 2026 at 11.55pm.

Recommendation: - The Parish Council to consider commenting on the consultation.

8. **PROW connectivity enabling repairs-**

Recommendation: [To review the list of suggestions](#), the list in the first instance submitted to WSCC for their action regarding the issues raised.

9. **Coxs Pond Road Barrier- Filling the Gap**

[See Clerks Report](#)

Recommendation: To review and Resolve to approve if appropriate the quote £250 gross for the blocking off the gap along the roadside barrier to Coxs Pond. An original quote applied for was for £600.

10. **Giant Hogweed Co Ordinated Response**

Recommendation: To review [the communication](#) to be sent out to landowners jointly between Loxwood Parish Council and Plaistow and Ifold Parish Council to landowners.

11. **Plaistow to Ifold (Loxwood Road) TRO 30mph Consideration**

[See Clerks Report](#)

Recommendation: To consider the [consultation responses](#) on the proposal to join the two 30mph restrictions in Ifold and Plaistow together by an extension out of both settlement areas along the Loxwood Rd and to agree to pursue this with an application to WSCC or else modify or abandon the proposal.

12. **Biodiversity Activities and Pitsgate Layby Improvements:**

[See Clerks Report](#)

Recommendation: To receive an update on Biodiversity Working Group activities and agree the expenditure regarding the improvement of the Ifold Conservation Area.

13. **Clerks update & items for possible inclusion on a later agenda:**

1. Winterton Hall CIO- Title Transfer- Verbal update.
2. Speedwatch. SID battery has been stolen. Co Ordinator asks that a more up to date unit with better security be considered.

14. **Correspondence:**

[See Clerk's Report.](#)

15. **Newsletter Items:**

16. **Date of next meetings.**

- Winter & Emergency Committee 22nd September 2026 7.30pm Winterton Hall,
- Finance 7pm and HR 7.30pm on 7th October 2026 Kelsey Hall
- Planning and Open Spaces 7.30pm 13th October 2026 Kelsey Hall
- Full Council 7.30pm 14th October 2026 Kelsey Hall.